

Ripponden J&I School  
Charges and Remissions Policy  
January 2024 – to be reviewed January 2025



## **(1) Mission Statement**

**At Ripponden Junior and Infant School, we aim to create a stimulating, supportive environment in which high academic and behavioural standards are expected. Within this environment every child is given an equal opportunity to learn and to achieve their maximum potential.**

**The values of personal, physical, moral, social, and spiritual development are implicit in all that we do.**

*Where education is provided wholly or mainly during school hours, it should be free. The exception to this is for musical instrument tuition in groups of up to four.*

## **Voluntary Contributions**

Parents may be asked for a voluntary contribution towards the cost of:

- Any activity which takes place during school hours
- School equipment
- School funds in general

The contribution must be genuinely voluntary, and pupils of parents who are unable or unwilling to contribute will not be discriminated against. Where there are not enough voluntary contributions to make the activity possible, and no way can be found to make up the shortfall, the activity must be cancelled.

Ways of making up any shortfall include using funds in the School Fund, PTFA donations, or any of the charities known to the school. The headteacher could make the necessary arrangements to cover the shortfall from the School Budget, in consultation with the Governing Body

## **Residential Activities**

There are special rules which apply to residential activities. See 'Governors Guide to the Law' to determine whether an activity falls within school time.

Where residential activity takes place largely in school time, no charge can be made either for the education or for the cost of travel. See above for voluntary contributions, which will need to be requested if the activity is to go ahead.

Charges may, however, be made for board and lodging in these circumstances, except for some pupils whose parents are in receipt of Universal Tax Credits.

The headteacher will advise these parents of their right to claim free board and lodging. Ways of covering the cost of board and lodging for the pupils of the parents receiving above benefits are the same as making up the shortfall in voluntary contributions above.

Charges for board and lodging will not exceed the cost of provision and will not cover the costs of teachers' and adults' board and lodgings, or supply cover for absence.

Signed...



Chair of Governors

Date: January 2024

Signed



Headteacher

Date: January 2024

This policy was reviewed in January 2023 and will be further reviewed in January 2025.